

“snow accumulation” means the natural accumulation of any of the following that, alone or together, covers more than half a lane width of a roadway:

- 1. Newly-fallen snow.
 - 2. Wind-blown snow.
 - 3. Slush;
-

Ice Formation on Roadways

Section 5(1) 3

◦ If the municipality determines, as a result of its activities under paragraph 1 or 2, that there is a substantial probability of ice forming on a roadway, treat the roadway, if practicable, to prevent ice formation within the time set out in Table 1 to this section, starting from the time that the municipality determines is the appropriate time to deploy resources for that purpose.

Table 1 – Ice Formation Prevention

| Class of Highway | Time |
|------------------|----------|
| 1 | 6 hours |
| 2 | 8 hours |
| 3 | 16 hours |
| 4 | 24 hours |
| 5 | 24 hours |

Icy Roadways

Section 5(3) revised

- Subject to section 5.1, the standard for treating icy roadways is to treat the icy roadway within the time set out in Table 2 to this section, and an icy roadway is deemed to be in a state of repair until the applicable time set out in Table 2 to this section expires after the municipality becomes aware of the fact that a roadway is icy.

Table 2 – Treatment
of Icy Roadways

| Class of Highway | Time |
|------------------|----------|
| 1 | 3 hours |
| 2 | 4 hours |
| 3 | 8 hours |
| 4 | 12 hours |
| 5 | 16 hours |

Weather Hazard & Significant Weather Event

Definitions Section 1(1)

- “significant weather event” means an approaching or occurring weather hazard with the potential to pose a significant danger to users of the highways within a municipality;
- “weather hazard” means the weather hazards determined by Environment Canada as meeting the criteria for the issuance of an alert under its Public Weather Alerting Program. <https://www.canada.ca/en/environment-climate-change/services/types-weather-forecasts-use/public/criteria-alerts.html>

Significant Weather Event

- A municipality may declare a significant weather event in accordance with this Regulation at any time in its sole discretion it elects to do so.



- The amendment includes Significant Weather Event sections for roadways, bicycle lanes and sidewalks

Environment Canada issues alert bulletins for the following weather hazards:

- Arctic outflow
- Blizzard
- Blowing snow
- Dust storm
- Extreme cold
- Flash freeze
- Fog
- Freezing drizzle
- Freezing rain
- Frost
- Heat
- Hurricane
- Rainfall
- Severe thunderstorm
- Snowfall
- Snow squall
- Storm surge
- Tornado
- Tropical storm
- Tsunami
- Weather
- Wind
- Winter storm **

Snowfall

Table 18. Alerting parameters Environment Canada uses for issuing a Snowfall Warning

| Alert type | Location | Threshold criteria |
|------------|---|--|
| Warning | Newfoundland and Labrador, New Brunswick, Nova Scotia, Prince Edward Island, Magdalen Islands, Quebec (except Nunavik*), Ontario and the following regions of British Columbia: Whistler, Howe Sound, Inland Vancouver Island, North Columbia, West Columbia, Kinbasket, Elk Valley, Yoho Park - Kootenay Park, North Coast - Inland Sections, West Kootenay, Arrow Slocan Lakes, Kootenay Lake, Cassiar Mountains | When 15 cm or more of <u>snow</u> falls within 12 hours or less. |

Flash freeze

Table 6. Alerting parameters Environment Canada uses for issuing a Flash Freeze Warning

| Alert type | Location | Threshold criteria |
|------------|---------------------------|--|
| Warning | National, except Nunavik* | When significant ice is expected to form on roads, sidewalks or other surfaces over much of a region because of the freezing of residual water from either melted <u>snow</u> , or falling/fallen <u>rain</u> due to a rapid drop in <u>temperatures</u> . |

Declaration of a Significant Weather Event

Section 16.9

◦ A municipality declaring the beginning of a significant weather event or declaring the end of a significant weather event under this Regulation shall do so in one or more of the following ways:

1. By posting a notice on the municipality's website.
2. By making an announcement on a social media platform, such as Facebook or Twitter.
3. By sending a press release or similar communication to internet, newspaper, radio or television media.
4. By notification through the municipality's police service.
5. By any other notification method required in a by-law of the municipality

Example of Declaration

• Pursuant to s.16.9 of O. Reg. 239/02, as amended, The Corporation of the Town of Richmond Hill is hereby declaring a Significant Weather Event, in respect to Snowfall, Freezing Rain, and Blowing Snow, effective at 1:00 p.m. local time and shall remain in effect until further notice. The aforementioned weather hazards have the potential to pose a significant danger to users of the highways within the Town, and therefore extreme caution is advised and unnecessary travel is not recommended.

What do I do once declared

- Sections 4.3, 5.1, 16.4 and 16.6 have similar wording to 4.1 copied here
- 4.1(1) If a municipality declares a significant weather event relating to snow accumulation, the standard for addressing snow accumulation on roadways until the declaration of the end of the significant weather event is,
 - a) to monitor the weather in accordance with section 3.1; and
 - b) if deemed practicable by the municipality, to deploy resources to address snow accumulation on roadways, starting from the time that the municipality deems appropriate to do so.

Deeming Provision

- (2) If the municipality complies with subsection (1), all roadways within the municipality are deemed to be in a state of repair with respect to snow accumulation until the applicable time in the Table to section 4 expires following the declaration of the end of the significant weather event by the municipality.
- O. Reg. 366/18, s. 7.

What if the Weather Hazard Does not Reach the Defined Level?

- A defence is still available.
- The only difference is the deeming provision arguably will not apply, so you must follow the provision re: monitoring the weather and performing maintenance if practicable.
- Not yet tested in Court.

At the end of a Significant Weather Event

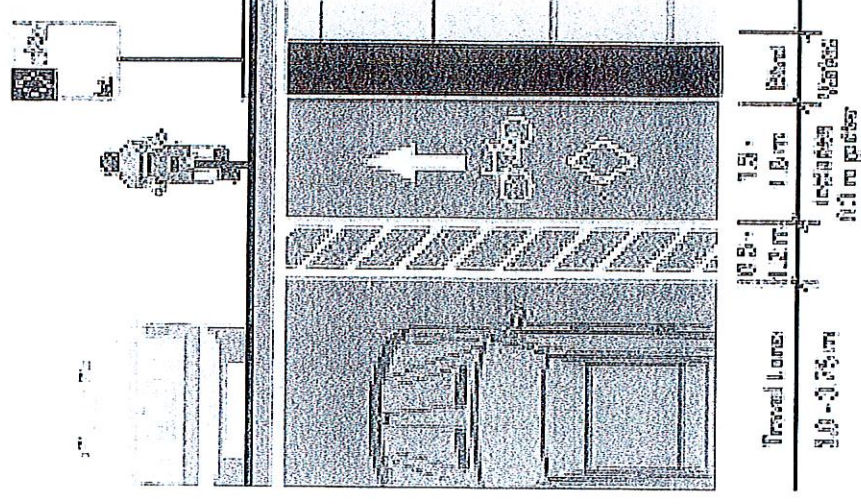
- (3) Following the end of the weather hazard in respect of which a significant weather event was declared by a municipality under subsection (1), the municipality shall,
 - (a) declare the end of the significant weather event when the municipality determines it is appropriate to do so; and
 - (b) address snow accumulation on roadways , in accordance with section 4.

(similar (b) wording for bike lanes and sidewalks)

Bicycle Lanes

Definition

- “bicycle lane” means,
 - a) a portion of a roadway that has been designated by pavement markings or signage for the preferential or exclusive use of cyclists, or
 - b) a portion of a roadway that has been designated for the exclusive use of cyclists by signage and a physical or marked buffer;



Snow Accumulation on Bicycle lanes

4.2 (1) (a) after becoming aware of the fact that the snow accumulation on a bicycle lane is greater than the depth set out in the Table to this section, to deploy resources as soon as practicable to address the snow accumulation

Roadway

| Class of Highway | Depth | Time |
|------------------|--------|----------|
| 1 | 2.5 cm | 4 hours |
| 2 | 5 cm | 6 hours |
| 3 | 8 cm | 12 hours |
| 4 | 8 cm | 16 hours |
| 5 | 10 cm | 24 hours |

Bicycle Lanes

| Class of Highway | Depth | Time |
|------------------|--------|----------|
| 1 | 2.5 cm | 8 hours |
| 2 | 5 cm | 12 hours |
| 3 | 8 cm | 24 hours |
| 4 | 8 cm | 24 hours |
| 5 | 10 cm | 24 hours |



Ice Formation on Bicycle Lanes

Section 5(5)

- For greater certainty, this section applies in respect of ice formation on bicycle lanes on a roadway, but does not apply to other types of bicycle facilities.

Definition of Sidewalk

- “sidewalk” means the part of the highway specifically set aside or commonly understood to be for pedestrian use, typically consisting of a paved surface but does not include crosswalks, medians, boulevards, shoulders or any part of the sidewalk where cleared snow has been deposited;

Snow accumulation on sidewalks

Section 16.3

- (1) Subject to section 16.4, the standard for addressing snow accumulation on a sidewalk after the snow accumulation has ended is,
 - a) to reduce the snow to a depth less than or equal to 8 centimetres within 48 hours; and
 - b) to provide a minimum sidewalk width of 1 metre.

Ice formation of sidewalks and icy sidewalks

Section 16.5

- (1) Subject to section 16.6, the standard for the prevention of ice formation on sidewalks is to,
 - a) monitor the weather in accordance with section 3.1 in the 24-hour period preceding an alleged formation of ice on a sidewalk; and
 - b) treat the sidewalk if practicable to prevent ice formation or improve traction within 48 hours if the municipality determines that there is a substantial probability of ice forming on a sidewalk, starting from the time that the municipality determines is the appropriate time to deploy resources for that purpose.

Winter Sidewalk Patrol

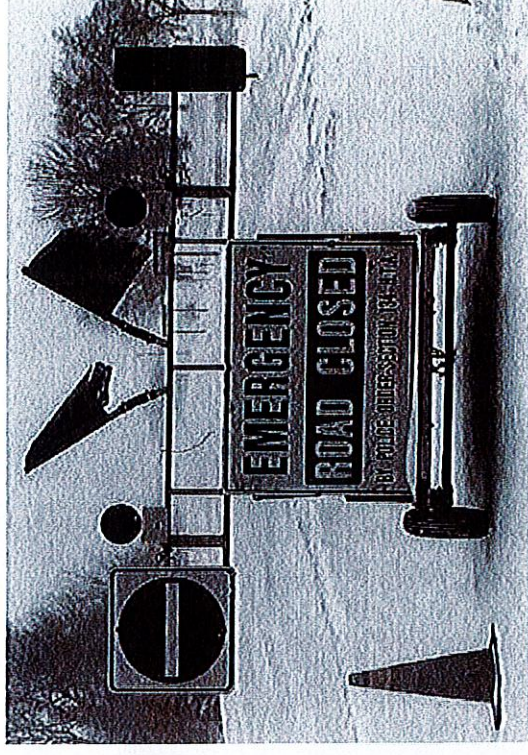
Section 16.7

- (1) If it is determined by the municipality that the weather monitoring referred to in section 3.1 indicates that there is a substantial probability of snow accumulation on sidewalks in excess of 8 cm, ice formation on sidewalks or icy sidewalks, the standard for patrolling sidewalks is to patrol sidewalks that the municipality selects as representative of its sidewalks at intervals deemed necessary by the municipality.

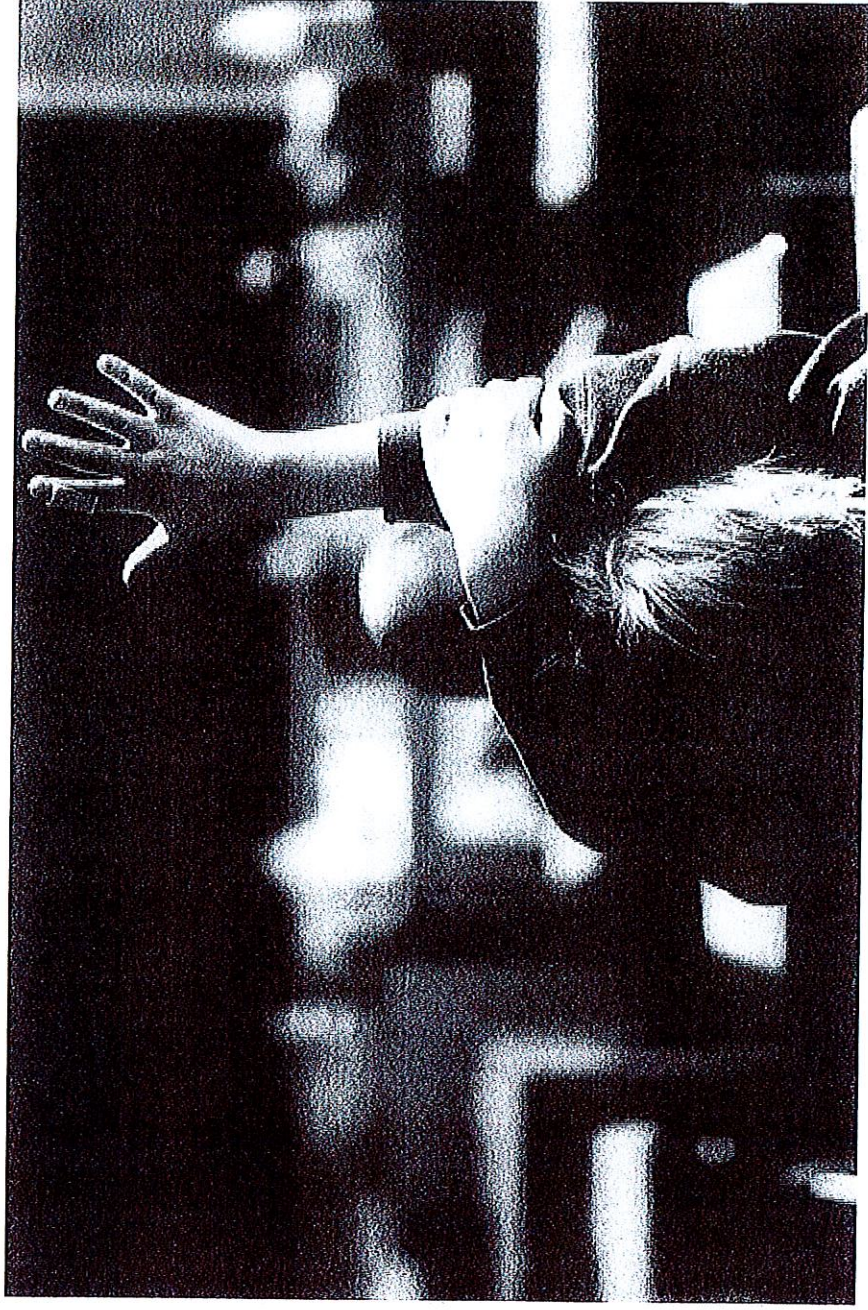
Closure of a Highway

Section 16.8

- (1) When a municipality closes a highway or part of a highway pursuant to its powers under the Act, the highway is deemed to be in a state of repair in respect of all conditions described in this Regulation from the time of the closure until the highway is reopened by the municipality.



Questions



Subject: FW: DNSSAB Highlights - August 2025

From: Brooke Piercey <Brooke.Piercey@dnssab.ca>

Sent: LIST

This email is sent on behalf of Melanie Shaye, DNSSAB CAO.

Hi,

In follow up to the August 14 email, please find the DNSSAB's **August Highlights** email here.

Board

- The schedule of DNSSAB Board meetings for September-December 2025 are as follows. Typically, the meetings begin at 12pm; however, this can be confirmed through the Board agenda in advance of the meeting.
- September 24
- October 22
- November 26
- December 17
- DNSSAB presented 6 delegations to Ministers at the AMO Conference in August, with advocacy on files such as funding for shovel-ready housing projects and creating a Learn and Stay program for ECEs.
<https://www.dnssab.ca/media/j4ipe1ds/dnssab-and-nosda-to-attend-2025-amc-conference-august-12-2025.pdf?v=638906733205100000>

Children's Services

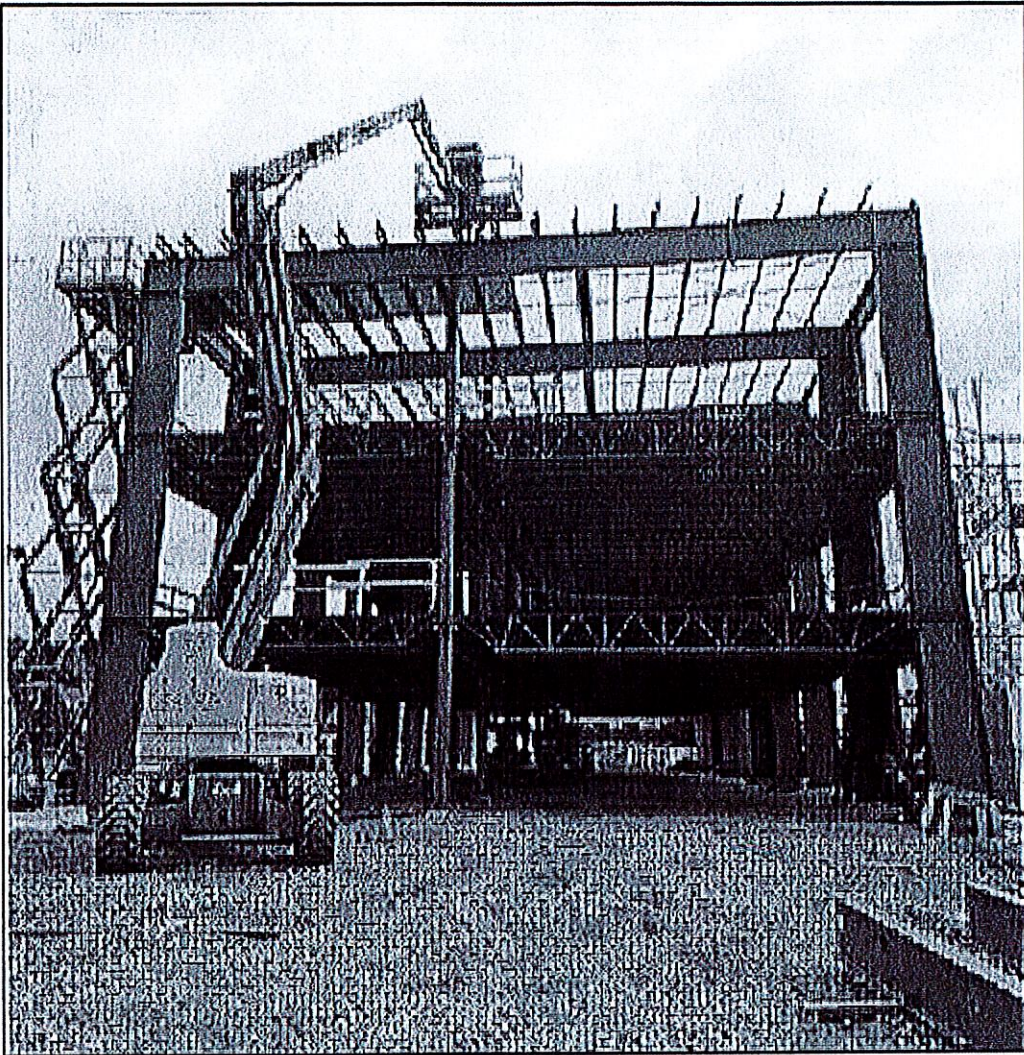
Data on Nipissing District's child care waitlist can be found on the DNSSAB data portal. Users can sort by neighbourhood, and view data by current age, program category and preferred start date for care: [DNSSAB | Children Services Open Data](#).

Housing

- **Housing Services:** Plans for the 2025 Point-in-Time (PiT) count are now underway. The federal government requires a full PiT every 3 years, and an administrative count in the in-

between years. The administrative counts vary from the full PiT Count, in that they don't include detailed surveys. The 24-hour PiT count is set for October 9, 2025.

- **New Units:** Development is well underway at the former Trusler School site on Cartier Street, North Bay, where 60 affordable housing units are being developed.



Nipissing District Housing Corporation

NDHC has 896 units across the District, located in Mattawa, North Bay, and West Nipissing, with a commercial property in South Algonquin. Tenants can place a maintenance request online or by phone.



District of Nipissing Social Services Administration Board

Sep 2 •

Submit your maintenance request to NDHC easily online or by phone. Visit <https://ow.ly/WAat50WPk8P> or call 705-472-2441 for support, including after-hours emergencies.

Need to submit a
maintenance request to NDHC?



Visit:

dnssab.ca/nipissing-district-housing-corporation/maintenance-department
and provide information about your request.



Call:

705-472-2441 during regular business hours (8:30am-4:30pm) and provide information about your request. For after-hours emergencies, call the same number.

District of Nipissing
Social Services
Administration Board



Comité d'administration
des services sociaux
du district de Nipissing



Ontario Works

The Community Paramedicine team will be collaborating with the Ontario Works Support Centre (first floor of North Bay City Hall) to service at-risk Ontario Works clients. This collaboration will begin monthly in September, and will include having the CAMP vehicle in the parking lot. This means connecting Paramedic Care with Ontario Works clients on the spot.

Paramedic Services

DNSSAB is grateful to the Province for their investment in Community Paramedicine across the District:

<https://www.dnssab.ca/media/peubcevt/dnssab-celebrates-ontarios-support-of-community-paramedicine-initiative-august-21-2025.pdf?v=638913887667730000>

Procurement

When procurement opportunities become available, they are posted on DNSSAB's website:

<https://www.dnssab.ca/about-us/procurement/>.

Please do not hesitate to reach out if you have questions or concerns.

Thank you.

Kind regards,



Melanie Shaye, BA, CHRL (she/her, Mel-an-ee)
Chief Administrative Officer (CAO) | Directrice générale
District of Nipissing Social Services Administration Board (DNSSAB) |
Conseil d'administration des services sociaux du district de Nipissing (CASSDN)

Healthy, Sustainable Communities | Des communautés saines et durables

200 McIntyre Street East | 200, rue McIntyre Est | North Bay, ON, P1B 8V6

Phone | Téléphone: (705) 474-2151 x 63188

Fax | Télécopieur: (705) 474-7155

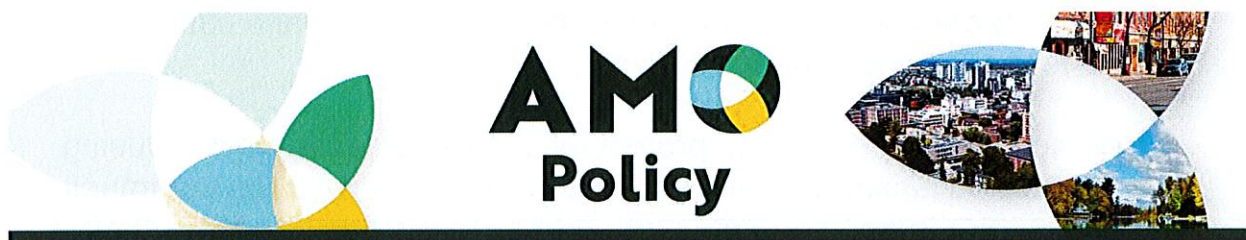


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7.5

Subject: AMO Policy Update – Federal Government Launches Build Canada Homes



AMO Policy Update – Federal Government Launches Build Canada Homes

Top Insights

- Yesterday, AMO's President and Executive Director were invited to Ottawa for the launch of **Build Canada Homes**. Ontario municipalities are ready to work with the province and federal government to transform the housing landscape and increase affordable, supportive and transitional housing in Ontario.

Federal Government Launch of Build Canada Homes

AMO welcomes the Government of Canada's [announcement](#) launching [Build Canada Homes](#), a new Special Operating Agency within Housing, Infrastructure and Communities Canada (HICC). AMO's President Robin Jones and Executive Director Lindsay Jones attended the announcement with Prime Minister Carney and Minister Robertson (Housing and Infrastructure of Canada).

Responsive to AMO's market sounding guide [submission](#), Build Canada Homes (BCH) will focus primarily on non-market housing, supporting a mix of income needs as part of a national effort to double housing construction, restore affordability, and reduce homelessness. BCH aligns with AMO's recommendations about Ontario's municipal priorities:

- The agency will work with municipalities, provinces, territories and Indigenous Communities to fight homelessness by building supportive

and transitional housing with an investment of \$1 billion and will seek to pair these federal investments with employment and health care supports in provinces and territories.

- A new acquisition program to protect existing affordable rental housing, the \$1.5 billion Canada Rental Protection Fund, will help the community housing sector in acquiring at-risk apartment buildings to ensure their affordability over the long term.
- BCH will also work with the private sector to deploy modern methods of construction to create a new Canadian housing industry using Canadian materials. Prioritization initially will be placed on creating 4000 factory-built units in six select Canadian cities, including Toronto and Ottawa, with additional capacity of up to 45,000 units across the portfolio.

BCH will be headed by Ana Bailão as the agency's Chief Executive Officer. As a former Toronto City Councillor and chair of Toronto Community Housing, Ana will bring her knowledge of housing in Ontario to the leadership position.

AMO will work with both the federal and provincial governments to ensure the conditions for BCH's success in Ontario given our unique municipal responsibility for community housing and homelessness prevention services. This will include working with the Ontario government to match federal capital dollars with provincial operating funding for the necessary wrap around supports for supportive housing. AMO looks forward to working with the federal government on the potential expansion of the initiative to create new factory-built units on federal lands in more Ontario communities – large urban, small urban, rural, northern and southern.

The federal government will announce additional measures in Budget 2025 to lower costs for builders and to catalyze private capital in homebuilding. AMO asks the federal government to avoid imposing new development charge (DC) exemptions or discounts. DCs have been a key funding source for municipal capital investments for decades. Reductions will be counterproductive unless DCs are fully replaced with another equally predictable and stable revenue source.

An online version of this Policy Update is also available on the [AMO Website](#).

7.6

From: Domingos, Nadine (MOI)
Sent: Tuesday, September 16, 2025 1:51 PM
To: CAO <CAO@calvintownship.ca>
Subject: 2026 OCIF Allocation Notice /Avis des allocations 2026 du FOIC

September 2025
0054

File #: OCIF FC2-M-

Donna Maitland, CAO/Clerk Treasurer
The Corporation of the Municipality of Calvin
1355 Peddlers Drive, RR 2
Mattawa, Ontario
P0H 1V0

Dear Donna Maitland:

RE: Ontario Community Infrastructure Fund Formula-Based Component Agreement between His Majesty the King in right of Ontario as represented by the Minister of Infrastructure (the "Ministry") and The Corporation of the Municipality of Calvin (the "Recipient") effective November 09, 2016 (the "Agreement").

IMPORTANT – This enclosed funding allocation should be kept confidential and should not be shared in any public forums (except for your municipal council) or communicated to the media. The province will provide information and a date when the funding for all municipalities will be publicly communicated.

In accordance with section F1.1 of the Agreement, enclosed please find an Allocation Notice which sets out the amount of Funds the Recipient is eligible to receive under the Agreement in the 2026 Funding Year. Subject to the terms and conditions of the Agreement, the province will provide the Funds in accordance with section F2.1 of the Agreement. Capitalized terms used but not defined in this letter and the Allocation Notice have the meanings ascribed to them in the Agreement.

Ministry staff will provide further information at a later date regarding the reporting requirements necessary to meet the conditions of the Agreement associated with the 2025 funding allocation.

2026 Ontario Community Infrastructure Fund (OCIF) Formula Funding:

Starting with the 2026 OCIF allocations, the minimum grant amount has increased from \$100,000 to \$125,000. In addition, the smoothing percentage has changed from 15% to 10%. The smoothing mechanism, which limits year-over-year changes in funding, will generally limit changes for 2026 allocations to within $\pm 10\%$ of 2025 grants.

Refer to the OCIF guidelines for information regarding how allocations are calculated for the 2026 funding year.

Changes to CRV Methodology in the Funding Formula:

Financial Information Return (FIR) based estimates were implemented following the Ministry's redesign of OCIF and the introduction of CRVs to the funding formula.

Starting with 2026 allocations the Ministry is no longer using FIR-based estimates as an anchor to determine final CRV estimates for the OCIF funding formula.

In addition, the Ministry is no longer extracting CRVs from municipal asset management plans in order to update municipal CRVs used in the OCIF formula. CRVs are solely being updated through the annual CRV template data collection process, which allows municipalities to submit CRV estimates for their OCIF-eligible core infrastructure.

Municipalities that have not previously submitted the template or have significant updates in their CRV estimates are encouraged to submit a completed CRV template to the Ministry during the next CRV data collection cycle. Information regarding the next CRV submission process will be provided next year.

Should you have any questions regarding the above, please do not hesitate to contact your Project Analyst, Molly Akumu, directly at 519-400-6567 or via email at Molly.Akumu@ontario.ca.

Sincerely,

Boafoa Kwamena
Director, Strategic and Intergovernmental Policy Branch

Attachment: Allocation Notice – 2026 Funding Year



Ontario Community Infrastructure Fund (OCIF)

Allocation Notice

Ministry of Infrastructure

The Corporation of the Municipality of Calvin

September 2025

Disponible en français

Overview

2026 OCIF Funding

The amount of Funds the municipality named on this Allocation Notice is eligible to receive under the Agreement in the 2026 Funding Year is as follows:

| | |
|--------------------------------|------------------|
| 2026 formula allocation | \$125,000 |
|--------------------------------|------------------|

Terms and Conditions

The provision of Funds to the Recipient are subject to the terms and conditions of the Agreement.

OCIF Financial Reporting Requirements

The Recipient must submit an Annual Financial Report (AFR) to the Ministry twice each year using the Transfer Payment Ontario (TPON) system.

1. *AFR – Initial* (due March 31, 2026) provides information on how program funding is or will be used along with information on the planned/proposed projects that will make use of the OCIF funding.
2. *AFR- Final* (due February 15, 2027) provides information on how the OCIF funding was used at the end of the calendar year including:
 - the amount of interest earned on the OCIF funds over the year;
 - actual annual expenditures on projects; and
 - status update on projects that make use of OCIF funding, indicating whether each project is still in progress or completed.

In addition, recipients must also submit other reporting requirements as noted in the Agreement (e.g., submission to Ministry of Municipal Affairs and Housing of the 2024 Financial Information Return, etc.).

Payment of Funds

As per section F.2.1 of the Agreement and subject to the submission and acceptance of all required reporting, the province will make payments in accordance with the following schedule:

- Allocations of \$150,000 or less will be provided in one payment;
- Allocations greater than \$150,000 but less than \$1 million will be provided through six payments; and
- Allocations greater than \$1 million will be provided through twelve payments.

As per section A3.2(b) of the Agreement, the province may withhold payments until it determines all reporting has been submitted and is satisfied with the Recipient's plan to utilize funding.

Ontario Community Infrastructure Fund (OCIF)
Allocation Notice
The Corporation of the Municipality of Calvin

Data Sources

- **Core infrastructure:** Current replacement values (CRVs) estimates were derived from CRV template submissions and Asset Management Plans.
- In cases where CRVs for OCIF eligible core infrastructure were not provided through a CRV template submission, the Ministry extracted CRV from municipal asset management plans.
- As previously communicated during the 2025 CRV data collection process, starting with 2026 allocations the Ministry is no longer using Financial Information Return (FIR) based estimates as an anchor to determine final CRV estimates for the OCIF funding formula. This change may have an impact on the core infrastructure estimate (line "a" of your Allocation Notice). Starting with 2026 allocations, CRVs are solely being updated through the annual CRV data collection process, which allows municipalities to submit CRV estimates for their OCIF-eligible core infrastructure.
- Categories included are:

| <u>Line</u> | <u>Item</u> |
|-------------|--|
| 611 | Roads - Paved |
| 612 | Roads - Unpaved |
| 613 | Roads - Bridges and Culverts |
| 614 | Roadways - Traffic Operations & Roadside Maintenance |
| 621 | Winter Control - except Sidewalks, Parking Lots |
| 622 | Winter Control - Sidewalks, Parking Lots only |
| 650 | Street Lighting |
| 811 | Wastewater Collection/Conveyance |
| 812 | Wastewater Treatment and Disposal |
| 821 | Urban Storm Sewer System |
| 822 | Rural Storm Sewer System |
| 831 | Water Treatment |
| 832 | Water Distribution/Transmission |
- Median household income: Statistics Canada's measure of median income for all private households in 2020.
- Weighted property assessment: Measures the size of the municipality's tax base. Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes (PILs) retained by the municipality).
 - Weighted Assessment: 2024 Returned Roll and 2025 starting tax ratios (Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws)
 - PIL Weighted Assessment: Municipal FIR (2022 or 2023).
- 2025 OMPF (Ontario Municipal Partnership Fund) data released October 2024.

Ontario Community Infrastructure Fund (OCIF)
Allocation Notice
The Corporation of the Municipality of Calvin

Below are the key data source values used to calculate your 2026 allocation:

| The Corporation of the Municipality of Calvin | | |
|---|---|---|
| | Inputs | |
| a | Core infrastructure CRV estimate | \$31,883,488 |
| b | Adjusted core infrastructure | \$31,883,488 |
| c | Weighted property assessment | \$131,366,288 |
| d | Number of households | 295 |
| e | Median household income | \$72,000 |
| Ind 1* | Indicator 1 (h ÷ i) | -0.2815 |
| f | Indicator 1 – Raw (b ÷ c) | 0.2427 |
| g | Indicator 1 of eligible municipalities: Median, Lowest, Highest Value | g1: Median: 0.3345 g2: Lowest: 0.0083 g3: Highest: 1.4321 |
| h | Difference between Indicator value and Median (f – g1) | -0.0918 |
| i | Difference between the Median and the Minimum Value (g1 - g2) ¹ | 0.3262 |
| Ind 2* | Indicator 2 (l ÷ m) | 0.0704 |
| j | Indicator 2 – Raw (b ÷ d ÷ e) | 1.5011 |
| k | Indicator 2 of eligible municipalities: Median, Lowest, Highest Value | k1: Median: 1.2599 k2: Lowest: 0.0572 k3: Highest: 4.6838 |
| l | Difference between Indicator value and Median (j – k1) | 0.2412 |
| m | Difference between the Maximum and the Median Value (k3 - k1) ² | 3.4239 |
| Ind | Infrastructure Index (Ind1+Ind2)/2 | -0.1055 |
| n | Median of Infrastructure Indices of all eligible municipalities | -0.0302 |
| o | Percentage points away from the Median | -7.53 |
| p | Core infrastructure multiplier (per \$100,000 of core infrastructure) \$171.243 - \$24 x (n - Ind) ÷ 10% ³ | \$153.16 |
| q | Median core infrastructure multiplier | \$171.243 |
| | 2025 OCIF Allocation | \$100,000 |
| | 2026 OCIF Allocation Maximum of (p x a ÷ \$100,000) or \$125,000, up to \$10 million, limited to ±10% variance from 2025 grant** | \$125,000 |

****Core infrastructure value must be divided by \$100,000 before applying the core infrastructure multiplier.**

Please Note: Due to rounding, some calculations may vary from the results shown.

*The re-weighted indicators are on a scale of -1 to +1.

Note 1: Since the indicator is below the median, the difference between the median and the lowest value is calculated (g1-g2)

Note 2: Since the indicator is above the median, the difference between the maximum value and median is calculated (k3-k1)

Note 3: Since the index is below the median, the funding multiplier per \$100,000 of core infrastructure is less than \$171.243

Details of how grants are calculated, including the infrastructure index and the way in which it impacts OCIF funding by comparing it to the median infrastructure index of all eligible municipalities, can be found in the Ontario Community Infrastructure Fund program guidelines at: www.ontario.ca/page/ontario-community-infrastructure-fund#section-5.

7.7

From: Jeannette Shields <jeannetteshields@yahoo.com>

Sent: Tuesday, September 16, 2025 7:16 PM

To: LIST

Cc: cao@calvintownship.ca

Subject: Retirement

Dear Council (cc Donna Maitland Calvin Rep)

I am writing to announce my retirement from the Bonfield Public Library (as of September 29, 2025). My time as CEO/Librarian has been incredibly rewarding. I wish to thank Council for your outmost support during the past years it's been a true privilege to serve the residents of Bonfield Township and most recently the residents of Calvin Township. The Library Board approved the succession plan in place by promoting Holly Brodhagen to the position of CEO/Librarian and Samantha Presse to Library Assistant. I will stay on as library consultant into 2026 after a few months to adjust.

Sincerely

Jeannette Shields
out going CEO/Librarian
Bonfield Public Library

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REGULAR MEETING OF THE LIBRARY BOARD, Monday September 15, 2025
365 Hwy 531, Bonfield ON P0H 1E0

PRESENT: Gail Johnston, Storme Van Rassel, Leslie Larocque, Britney Morin

STAFF: Jeannette Shields

EXCUSED ABSENCE: Donna Clark

- 25-37 Moved by: Britney Morin
THAT the Library Board meeting be opened at 7:00pm.
Seconded by: Storme Van Rassel
Carried: Leslie Larocque
- 25-38 Moved by: Gail Johnston
THAT the Library Board regular meeting agenda be approved as prepared.
Seconded by: Storme Van Rassel
Carried: Leslie Larocque
- 25-39 Moved by: Gail Johnston
THAT the minutes of the Library Board Meeting held June 2, 2025 be adopted
as circulated.
Seconded by: Storme Van Rassel
Carried: Leslie Larocque
- 25-40 Moved by: Gail Johnston
THAT reports circulated be approved as presented.
Seconded by: Britney Morin
Carried: Leslie Larocque
- 25-41 Moved by: Gail Johnston
The Board approves the 2024 OLA Public Library Board membership online renewal fee
Of \$50.00, from the Board Account via reimbursement to Jeannette Shields
Seconded by: Britney Morin
Carried: Leslie Larocque
- 25-42 Moved by: Gail Johnston
That the Bonfield Public Library Board authorizes the transfer of \$47.00 dollars from the
Board Account to the Operating Revenue Library Budget account #1-75-750-313-000
DNSSAB Account.
Seconded by: Storme Van Rassel
Carried: Leslie Larocque
- 25-43 Moved by: Storme Van Rassel
That the Library Board hereby proceeds to closed session at 7:31 p.m. for the purpose of:
Personal matters about an identifiable individual
Seconded by: Gail Johnston
Carried: Leslie Larocque
- 25-44 Moved by: Britney Morin
That the Library Board resumes open session at 7:41 p.m.
Seconded by: Storme Van Rassel
Carried: Leslie Larocque
- 25-45 Moved by: Gail Johnston
The Bonfield Public Library Board hereby acknowledges receipt of Jeannette Shields
Resignation letter and approves the CEO Succession Plan.
Seconded by: Storme Van Rassel
Carried: Leslie Larocque
- 25-46 Moved by: Gail Johnston
That the Bonfield Public Library approves the revised CEO/Librarian and the Library Assistant
Job descriptions and the additional Consultant job description, dated September 15, 2025 as it
Now reads in the B.P.L. Policy & Procedure Manual.
Seconded by: Britney Morin
Carried: Leslie Larocque

25-47 Moved by Britney Morin

Seconded by: Gail Johnston

WHEREAS the current signing officers for cheques, drafts, notes, contracts, documents, or other instruments of writing for the Bonfield Public Library are: Leslie Larocque, Storme Van Rassel and Jeannette Shields.

AND WHEREAS changes in signing authority are required following the retirement of Jeannette Shields, CEO/Librarian; BE IT RESOLVED AS OF SEPTEMBER 29, 2025

1. Jeannette Shields be removed as a signing officer.
2. Holly Brodhagen, CEO/Librarian of the Bonfield Public Library, be added as a signing Officer.
3. Any two (2) of the authorized signing officers' signatures shall be required, where Applicable.
4. Jeannette Shields shall remain active on the Library's Visa Credit Card #ending 9550 Until such time as the transfer to the new CEO/Librarian's Library Visa Credit Card is Complete.

Carried: Leslie Larocque

25-48 Moved by: Gail Johnston

Seconded by: Storme Van Rassel

THAT the Library Board meeting be adjourned at 7:46pm

Carried: Leslie Larocque

Secretary

Chairperson

8

ADMINISTRATIVE MATTERS

8.1

Corporation of the Municipality of Calvin

Council Resolution

Date: September 23, 2025

By-Law 2025-41

Resolution Number: 2025-_____

Moved By: Councillor

Seconded By: Councillor

By-Law 2025-____ being a By-Law to amend By-Law 2024-051 a By-Law to establish and regulate a fire department, pursuant to Section 467 of the Municipal Act, 2001c.25, for the purpose of protecting a municipality from liability with respect to agreements entered into an emergency fire service plan adopted prior to January 1, 2003. 2001, c. s. 467,

The Council of the Corporation of the Municipality of Calvin deems it advisable to amend certain Sections and Appendices,

Now therefore be it resolved that, Council of the Corporation of the Municipality of Calvin hereby approves the changes as recommended by the Fire Chief and that **By-Law 2025-_____** as attached and are hereby imposed and ratified.

1. That the Mayor and CAO are designated as the Signing Officers and are authorized to execute on behalf of the Corporation of the Municipality of Calvin.
2. That the attached be hereto and form part and parcel of this By-Law.
3. That By-Law 2024-051 and any other By-law inconsistent with this By-Law is hereby repealed.
4. This By-Law shall be enacted and in effect upon the signing thereof.
5. This By-Law is to be reviewed by the Fire Chief and brought forward to Council for approval annually.

Results:

Recorded Vote:

| <u>Member of Council</u> | In Favour | Opposed |
|--------------------------|--------------------------|--------------------------|
| Grant | <input type="checkbox"/> | <input type="checkbox"/> |
| Latimer | <input type="checkbox"/> | <input type="checkbox"/> |
| Manson | <input type="checkbox"/> | <input type="checkbox"/> |
| Moreton | <input type="checkbox"/> | <input type="checkbox"/> |
| Mayor Gould | <input type="checkbox"/> | <input type="checkbox"/> |

CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-41

BEING a by-Law to amend By-Law 2024-051 a by-Law to establish and regulate a fire department.

WHEREAS pursuant to Section 467 of the Municipal Act, 2001 c.25, for the purpose of protecting a municipality from liability with respect to agreements entered into an emergency fire service plan adopted prior to January 1, 2003, 2001, c 467.

AND WHEREAS the Council of the Corporation of the Municipality of Calvin deems it advisable to amend certain Section and Appendices which shall be herein entered in italics.

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin hereby enacts as follows:

1. DEFINITIONS

In this by-law, unless the context otherwise requires,

- (a) **Council** means the Council of the Corporation of the Municipality of Calvin
- (b) **Department** means the Calvin Township Volunteer Fire Department
- (c) **Fire Protection** means a range of programs designed to protect the lives and property of the inhabitants of the fire department response area from the adverse effects of fires to dangerous conditions created by man or nature and includes fire prevention and public education, rescue and suppression services.
- (d) **Volunteer Fire Fighter** means a person who voluntarily acts as a fire fighter for a nominal consideration or honorarium.
- (e) **Approved** means approved by Council of the Corporation of the Municipality of Calvin
- (f) **Chief** means the one person appointed by by-law of the Council of the Municipality of Calvin
- (g) **Deputy Fire Chief** means the one person appointed by the Council of the Municipality of Calvin to act in the place of the chief of the fire department in the case of a vacancy in the department.
- (h) **Company** means a complement of personnel operating one or more pieces of apparatus under the supervision of an officer.

2. STATEMENT

- (a) A fire department for the Municipality of Calvin to be known as the Municipality of Calvin Volunteer Fire Department is hereby established and the head of the department shall be known as the **CHIEF** of the department.
- (b) The goals-mission statement of the department shall be as those contained in Appendix A of this by-law hereto attached
- (c) The services provided by the Calvin Township Volunteer Fire Department and other agreements in place shall be those stated in Appendix B hereto attached.

3. PERSONNEL

In addition to the chief of the department, the department personnel shall consist of a deputy fire chief, two captains and fourteen members as from time to time may be deemed necessary by the chief.

4. GENERAL

- a) The chief of the department may recommend to the council the appointment of any qualified person as a member of the department, subject to the approved hiring policies of the corporation.
- b) Every member of the department appointed for firefighting duties shall be physically and medically fit. The Chief of the department may at any time require documentation of proof of medical fitness for any fire department personnel.
- c) A person appointed as a member of the department for firefighting and fire prevention duties shall be on probation for a period of four months during which period he-she shall take such special training and examination as may be required by the chief of the department.
- d) **Volunteer fire fighters must be 18 years of age and hold a valid class G drivers license. Junior volunteer fire fighters between the ages of 16 -18 years may be allowed, at the discretion of the fire chief, but shall not be allowed to attend the scene.**
- e) If a probationary member appointed for firefighting or fire prevention duties fails any such examinations, the chief of the department will advise council that he-she is dismissed.

- 4.1 (a) the chief of the department may reprimand, suspend or dismiss any member for insubordination, inefficiency, misconduct, tardiness or for noncompliance with any of the provision of this by-law or general orders and department rules, that in the opinion of the chief, would be detrimental to the discipline and efficiency of the department
- (b) Following the suspension of any member, the chief of the department shall report, in writing the suspension and his-her recommendations to the council and,
- (c) A member shall not be dismissed without being afforded the opportunity for a hearing before council, if he-she makes a written request for such hearing within seven days after receiving his-her proposed dismissal

- 4.2 The remuneration of all members of the department shall be as determined by the council from time to time.

- 4.3 The chief of the department is responsible to council for the proper administration and operation of the department, for the discipline of its members and,

- a) Shall develop, and publish such written (standard operating guidelines) and such general orders and departmental rules as may be necessary for the care and protection of the department, department equipment and department personnel, and generally for the efficient operation of the department, provided that such general orders and rules do not conflict with the provisions of any by-laws of the municipality.
- b) Shall review periodically the policies and procedures of the department and may establish an Advisory Committee consisting of such officers as he-she may determine from time to assist him-her in these duties
- c) Shall take all proper measures for the prevention, control and extinguishment of fires and for the protection of life and property and shall enforce all municipal by-laws

respecting fire prevention and exercise the powers imposed on him-her by the Fire Protection and Prevention Act, and the fire chief or his-her designate shall be empowered to authorize fire department members to:

- i) pull down or demolish any building or structure to prevent the spread of fire
- ii) when unable to contact the property owner, to take such necessary action which may include boarding up or barricading of buildings or property to guard against fire or other danger, risk or accident
- iii) the corporation may recover expenses incurred by such necessary action in a manner provided by the Municipal Act
- d) Is responsible for the enforcement of this by-law and the general order and departmental rules
- e) Shall report all fires to the Fire Marshal as required by the Fire Protection and Prevention Act
- f) Shall submit to the council for its approval the annual budget estimates for the department

- 4.4** (a) The deputy chief shall be the second ranking officer of the department, and it shall be his-her responsibility to conduct the orders of the chief.
(b) The deputy chief has the same authority and responsibility as the fire chief and shall perform all the duties of the fire chief in the fire chief's absence

- 4.5** (a) the department is composed of the following divisional functions:

- Division of Administration
- Division of Apparatus, Equipment and Communication
- Division of Fire Suppression
- Division of Fire Prevention
- Division of Training

(b) Each division of the department is the responsibility of the chief and is under the direction of the chief, or such member designated by the chief. If deemed necessary, division chiefs may be appointed and delegated authority with responsibility to the chief for the proper operation of a division.

- 4.6** The chief of the fire department is responsible for conducting, or delegating in total or in part, the following duties pertaining to the function of the Division of Administration. He-she shall:

- a) Provide administration facilities for the chief and deputy chief of the department
- b) Prepare the departmental budget and exercise control of the budget
- c) Prepare the payroll of the department and initiate requisition for materials and services and certify all accounts for the department
- d) Maintain personnel records
- e) Arrange for the provision of medical services
- f) Arrange for provisions of new buildings
- g) Provide liaison with the local firefighter's association
- h) Prepare the annual report of the department
- i) Perform the general administrative duties of the department

- 4.7 The chief of the department is responsible for conducting or delegating in total, or in part, the following duties pertaining to the functions of the Division of Apparatus, Equipment and Communication. He-she shall:
- a) Prepare specifications for the purchase of apparatus and equipment
 - b) Maintain and keep in repair all existing buildings, apparatus and equipment of the department
 - c) Prepare the annual report and budget of the Division of Apparatus, Equipment and Communication to be submitted to the Division of Administration.
- 4.8 a) The Division of Fire Suppression is composed of companies as the chief of the department may determine.
- b) The chief of the fire department is responsible for conducting, or delegating in total, or part, the following duties pertaining to the functions of the Division of Fire Suppression" He-she shall:
- i) Prevent, control and extinguish fires
 - ii) Conduct investigations of fires to determine cause, origin and where appropriate, to request the Office of the Fire Marshall to conduct investigation
 - iii) Respond and assist at such emergencies as may be required
 - iv) Participate in training at the station
 - v) Conduct pre-fire fighting operation plans
 - vi) Prepare an annual report and budget of the Division of Fire Suppression to be submitted to the Division of Administration
- c) A Captain is in command of a company to which he-she is assigned and is responsible for the proper operation of that company
- d) Where the chief of the department designates a member to act in the place of an officer in the department, such member, when so acting has all the power and shall perform all the duties of the officer replaced
- 4.9 The chief of the fire department is responsible for conducting or delegating in total, or in part the following duties pertaining to the functions of the Division of Fire Prevention through an approved fire prevention policy. He-she shall:
- a) Develop approved fire prevention and public fire safety education policies
 - b) Ensure compliance with the Fire Protection and Prevention Act, record all compliance and non-compliance
 - c) Maintain fire loss records
 - d) Prepare the annual report and budget of the Division of Fire Prevention to be submitted to the Division of Administration
- 4.10 The chief of the department is responsible for conducting or delegating in total, or in part, the following duties pertaining to the functions of the Division of Training. He-she shall:
- a) Establish a fire department training program for all personnel of the department.
 - b) Administer training programs
 - c) Prepare and conduct examinations of members as required
 - d) Prepare the annual report and budget of the Division of Training to be submitted to the Division of Administration

- 4.11 a) The chief shall form a senior officer committee to oversee promotion policy based on evaluation, written, practical and oral examinations as deemed necessary.
b) The chief along with the deputy chief and the captains will review the performance of each member of the department that is participating in an examination for promotion
c) When in the opinion of the chief of the department all other factors for the promotion of two or more members are equal, seniority of service in the department governs.
- 4.12 The department shall not respond to calls with respect to fire or emergency outside the limits of the municipality except with respect to fire or emergency.
a) that in the opinion of the chief of the department or designate, threatens property in the municipality or property situated in the municipality that is owned or occupied by the municipality
b) In a municipality with which an agreement has been entered into to provide fire protection
c) On property with respect to which an agreement has been entered into with any person or corporation to provide fire protection therefore
d) At the discretion of the municipality authorized to participate in the Nipissing-Parry Sound Mutual Aid Fire Service Association or any other organized plan or program on a reciprocal basis, or
e) On those highways that are under the jurisdiction of Ministry of Transportation, to which an agreement has been entered into with the district, or
f) On property beyond the municipal boundary where the fire chief or his-her designate determines that immediate action is necessary to preserve and protect life and or property and the correct department is notified and or assume command. The fire chief shall subsequently inform the head of council of such a response.
5. This by-law comes into effect the day it is passed by council.

READ and HEREBY PASSED in open council this 23RD day of September 2025

Mayor

Chief Administrative Officer

APPENDIX A

The primary mission of the Calvin Fire Department is to provide a range of services to protect lives and property to the inhabitants of Corporation of the Municipality of Calvin from the adverse effects of fires or exposures of dangerous conditions created by man or nature

APPENDIX B SERVICES AND AGREEMENTS

Services Provided by the Calvin Volunteer Fire Department:

1. Fire Suppression (Limited Interior Attack with no expected rescue or recovery)
2. Wildland (grass and brush fire)
3. Motor Vehicle Collisions
 - Auto Extrication (with no expected rescue or recovery)
 - Patient Care (Standard First Aid & CPR and or emergency Targeted Responder and Ambulance assistance)
 - Fire Suppression (when deemed safe)
 - Traffic Control
4. Water and Ice Rescue (Static Water and Shore Based)
5. Off Road Rescue
 - Patients cannot be accessed by ambulance or by road.
 - Assist to Ambulance
6. Search and Rescue (land based)
 - Missing person
 - Injured patients
 - Trapped patients (except hoisting objects)
7. Hazardous Material Spills (Awareness Levels Only)
8. Fire Prevention and education
9. First Aid and CPR Level C (Standard First Aid & CPR and or emergency Targeted Responder and Ambulance assistance)

The Corporation of the Municipality of Calvin has entered into an agreement in addition to the Municipal coverage area:

1. MTO agreement to provide Fire Department services on Highway 630 and Hwy17
2. MNRF agreement to cover 100 meters corridor for and brush fire along Highway 630
3. Canadian Ecology Centre
4. Province of Ontario (Lauder township including Highway 630, Flood Road and McLaughlin Road) (Municipal Reimbursement program for Emergency Response into Unincorporated Ontario)
5. Automatic Aid Agreement with Township of Papineau-Cameron
6. Tiered Response with DSSAB (Standard First Aid & CPR and or emergency Targeted Responder and Ambulance assistance).

8.2

CAO report to Council – CAO33-2025–Application for funding – TC Energy

PURPOSE:

To update Council about the status of the TC Energy application for funding.

BACKGROUND

An application for SCBAs was submitted to TC Energy's Build Strong Program. Build Strong supports initiatives that address First Responders: Equipping them with necessary resources, including for PPE.

UPDATE

The application for funding was approved at \$9500.

Recommendation to Council

-to accept the CAO report CAO33-2025 and to authorize the CAO to enter into a funding agreement with TC Energy.

_____ Donna Maitland, CAO September 12, 2025



83

THE MUNICIPALITY OF CALVIN

REPORT TO COUNCIL

PUBLIC WORKS DEPARTMENT

To: Mayor and Council
Subject: Road Allowance Purchase- File #RA-2025-01-Lahaie
Author: Ann Carr, Public Works Superintendent
Date: September 23, 2025
Report No.: PWS-2025-21

Purpose:

For Council to accept in "principle" the purchase of the road allowance adjacent to the properties legally described as; Concession 5, Part Lot 30, RP36R-10804, Part 2, Parcel 28998 NIP., and Concession 5, Part Lot 30, RP36R-10628, Part 1 Parcel 28890, NIP.

Background:

Andrew Lahaie is proposing to Council to allow the purchase of the inland road allowance, in "principle" adjacent to his property for the purpose of fencing off the road allowance for farming.

Legal Authority:

By-Law 2025-04, "Being a By-Law to Adopt Policies and Procedures for the Closure and Sale of Original Shoreline/Road Allowances" provides the general policies which apply to the application for the closure of "Inland Road Allowances".

Rationale:

Adherence to Schedule "A" of the By-Law No. 2025-04:

Applicant: Andrew Lahaie

Location: Inland road allowance adjacent to Concession 5, Part Lot 30, RP36R-10804, Part 2, Parcel 28998 NIP., and Concession 5, Part Lot 30, RP36R-10628, Part 1 Parcel 28890, NIP. (see attached map)

Road Allowances to Be Reserved:

Leading to water, environmental areas, historical or cultural features, future waterfront community development, or has public interest.

There are no properties behind the road allowance that would be denied access to property as the properties are served by Gated Road. This inland road allowance leads to crown land which can be accessed from Latimer Lane. There is no future waterfront community development as the lands are not owned by the municipality. When observing the GIS mapping system there is no historical or cultural features that would be interfered with. There is no public interest in this inland road allowance, however a public consultation shall be required before passing the road closing by-law.

Road Allowances which may be sold with Municipal Consent:

No deprivation of access- It is crown land at the end of the inland road allowance, access to the crown land is accessible using Latimer Lane and Gated Road.

Easement-The municipality has no interest in retaining an easement across the inland road allowance.

Application: Advise Adjacent Owners- The adjacent owner of lands legally described as Concession 5, Part Lot 31, RP36R-10804, Part 1, Parcel 28999 Nip., is owned by Matthew Dufoe. The landowner has signed off on the application expressing no interest in the inland road allowance.

Draft Survey- Copy to adjacent owners- The abutting owner as described above has signed the proposed survey.

Zoning Regulations-Still apply, however the inland road allowance remains in the same zoning.

Disagreement with adjacent owner-not applicable adjacent owner has signed the application.



8.3

THE MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
PUBLIC WORKS DEPARTMENT

Before approving the application in "principle" the Council shall:

Determine that the subject road allowance is surplus to the needs of the municipality and determine that the road allowance is not one to be reserved. Using By-Law 2025-04, Schedule "A", it is determined that the subject road allowance **IS** surplus to the needs of the municipality.

Recommendation:

WHEREAS Council has been presented an application to purchase the inland road allowance adjacent to the properties legally described as Concession 5, Part Lot 30, RP36R-10804, Part 2, Parcel 28998 Nip., and Concession 5, Part Lot 30 RP-36R-10628, Part 1, Parcel 28890, Nip.;

AND WHEREAS By-Law 2025-04, being a by-law to "adopt policies and procedures for the closure and sale of original shoreline/road allowances" Schedule "A" was used to provide the general policies that apply to each application to consider that the inland road allowance to be purchased is surplus to the municipality of Calvin,

AND FURTHERMORE, the Council of the Municipality of Calvin agrees in "principle" that the inland road allowance be purchased with the following conditions:

- 1) That the road allowance be applied to the property legally described as Concession 5, Part Lot 30 RP36R-10804, Part2 Parcel 28998 Nip.,
- 2) That a deposit of \$3000.00 be deposited to the Municipality of Calvin to cover all legal costs incurred of the Municipality for the sale of the inland road allowance and that any deposit remaining be returned to the applicant as well as any additional fees required be provided by the applicant,
- 3) The application fee is now non-refundable.

HEREBY IT BE RESOLVED that the Council for the Corporation of the Municipality of Calvin approves of this recommendation.

Appendix: Map of proposed purchase
 Application

Respectfully yours,


Ann Carr
Public Works Superintendent

I concur with this report,


Donna Maitland
CAO, Clerk Treasurer

CROWN LAND

Inland Road Allowance Applied for Purchase



Concession 5, PT Lot 30 RP36R-10804, Part 2 PCL 28998 NIP.
The inland road allowance will be applied to this property.

Concession 5, PT Lot 30, RP36R-10628, Part 1 Parcel 28890, NIP.

Submitted:

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-04

SCHEDULE "D"

APPLICATION FOR CLOSURE OF ORIGINAL SHORELINE/ROAD ALLOWANCE

RECEIVED
Sept 13/25
Re.

COPY

DATE: June 5-2025
ROLL NO.: 4822-000-001-

CIVIC ADDRESS (Of Subject Property): 2559 Peddlers Drive
Mattawa Ont POH 1V0

NAME (Owner): Andrew Lohrie APPLICANT: Andrew Lohrie

HOME ADDRESS: 2559 Peddlers Drive
Mattawa Ont
POH 1V0

PHONE: [REDACTED]

LOT 30 CONC 5 PLAN NO. 36R-10628 LOT OR PART 1
AND LOT 30 CONC 5 36R-10804 2

I/we hereby apply to the Municipality of Calvin for the closure and conveyance of that portion of the Original Shoreline/Road Allowance abutting **my property**; and having the ownership of same transferred to the above name(s) as they appear on the deed to my/our abutting land.

I/we agree to pay all Municipal, legal and administrative fees and obtain a survey and pay all fees involved in the above transaction, plus the rate per square meter, as established in the fees and charges by-law amended from time to time.

I/we hereby acknowledge that issues may arise in connection with this application, i.e. Hydro easements, Bell Telephone easements, the resolution of which is the responsibility of the applicant, and which could increase the legal and administrative expenses.

Submitted herewith is the following:

- A) Application fee; and
- B) A sketch containing full particulars of the road allowance closure including the area of shoreline for which the application is being made including the location of the access to the property, and the location of all buildings on the property. Indicate with reasonable accuracy the lot lines & dimensions. If a Reference Plan is available, it should be used in lieu of a sketch; and
- C) Approval of the adjoining landowner(s) concerning the location of the extension of the side lot line in the following manner:
 - (i) Signed and witnessed Lot Line Extension Authorization form; and
 - (ii) A sketch or survey "initialed" or "signed" by the adjoining property owner(s) which clearly shows the applicant's property and the adjoining property.

Yours truly,

Arthur Lakier
Signature

x M. J. Duffie
Signature

Name of Solicitor:

Amy Best

Address:

125 Durham St.

Greater Sudbury.

ON P3E 3H9

Phone:

705 674-9292

CORPORATION OF THE MUNICIPALITY OF CALVIN
BY-LAW NO. 2025-04
SCHEDULE "E"
APPLICATION FOR CLOSURE OF THE ORIGINAL SHORELINE/ROAD ALLOWANCE

LOT LINE EXTENSION AUTHORIZATION

The applicant, Andrew Lohme is the Owner of Part of Lot 30, Con 5,

Parcel No. 28890, Plan No. 36R-10628, Part No. 1
28998 36R-10804 2

Property Roll No. 4822-000-001-21990, in the Geographic Municipality of Calvin
4822-000-001-21980

I, MATTHEW DUFORE, owner of abutting lands described as Part of Lot 31,

Con. 5, Parcel No. 932, Plan No. 36R-10804, Part No. 1,

⁴
Property Roll No. 4822-000-001-22000, in the Municipality of Calvin do

hereby consent to Andrew Lohme purchasing that portion of the Original
Road Allowance lying adjacent to his/her property.

I have reviewed and "initialed" or "signed" a sketch or survey presented by the adjoining property
owner(s) which clearly shows the applicant's property, and the adjoining property appended hereto
and hereby agree to the proposed lot line extension as shown on the sketch/survey.

Dated this 5th day of June, 2025.

Signature: M. Dufore
(Owner of abutting lands)

Witness: Daniel Dufore

Signature: _____
(Owner of abutting lands)

Witness: _____

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

CLOSURE AND SALE OF ORIGINAL SHORELINE/ROAD ALLOWANCES POLICY

BY-LAW NO. 2025-04

**BEING A BY-LAW TO ADOPT POLICIES AND PROCEDURES FOR
THE CLOSURE AND SALE OF ORIGINAL SHORELINE/ ROAD ALLOWANCES.**

WHEREAS the Municipal Act S.O. 2001, c. 25, as amended from time to time, requires by section 270 that the municipality shall adopt and maintain policies which is to include the following:

1. The Sale and Disposition of Land.
2. Procedures for notice to the public, which procedures will be open and transparent to the public.

AND WHEREAS the Municipal Act S.O. 2001, section 34 (1) and (2) requires (1)A by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the proper land registry office. 2006, c. 32, Sched. A, s. 18. and (2) A by-law permanently closing a highway shall not be passed without the consent of the Government of Canada if the highway,(a) abuts on land, including land covered by water, owned by the Crown in right of Canada; or(b) leads to or abuts on a bridge, wharf, dock, quay or other work owned by the Crown in right of Canada. 2006, c. 32, Sched. A, s. 18.;

AND WHEREAS the Municipal Act S.O. 2001, section 35 requires when restricting common law right of passage without limiting sections 9, 10 and 11, a municipality may pass by-laws removing or restricting the common law right of passage by the public over a highway and the common law right of access to the highway by an owner of land abutting a highway. 2006, c. 32, Sched. A, s. 18.;

AND WHEREAS Council of the Corporation of the Municipality of Calvin finds it expedient to adopt such policies and procedures;

BE IT ENACTED AS A BY-LAW OF THE MUNICIPALITY OF CALVIN AS FOLLOWS:

1. **Schedule "A"**
The **policies** for the Closure and Disposition of original Shoreline/Road Allowances shall be those set out in Schedule "A" attached.
2. **Schedule "B"**
The **procedures** for the Closure and Sale of original Shoreline/Road Allowances shall be those as set out in Schedule "B" attached.

3. **Schedule "C"**

The sale price and the method of calculation will be set out in Schedule "C" attached.

4. **Schedule "D"**

The Application for Closure of original Shoreline/Road Allowance

5. **Schedule "E"**

Lot Line Extension Application

6. **Repeals**

6.1 All By-Laws pertaining to the sale or closure of original shoreline/road allowances.

THIS BY-LAW HAS BEEN PASSED AND ENACTED on this the ____ day of _____, 2025.

MAYOR

CLERK

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-04

SCHEDULE "A"

CLOSURE AND DISPOSITION OF ORIGINAL SHORELINE/ ROAD ALLOWANCES

POLICIES

The following are general policies which will apply to each application for closure of shoreline/road allowances. It is appreciated that every application may not fit exactly within these policies and minor changes may be required.

1. Definitions

(A) "Shoreline Road Allowance"

Council will consider the closure and disposal of a road allowance, which in the original survey, leads along or on the shore of a lake. The road allowance in this case must be situated in such a manner that it splits the applicant's waterfront property in two and/or is the only separation between the applicant's property and the bank of the shoreline. This shall be referred to as a Shoreline Road Allowance.

(B) "Inland Road Allowance"

Council will consider the closure and disposal of a road allowance adjacent to property which is not on the waterfront but where the development pattern or other circumstances in the area dictate that the road allowance cannot or will not be required for road purposes. This shall be referred to as an Inland Road Allowance.

2. Road Allowances to be Reserved

It is the policy of Council not to close and sell the road allowances listed hereafter. A change in this policy requires an approval of the By-law by Council.

Road Allowances leading to water

- (1) Road allowances or portions of an allowance on or leading to water that are or can be used for public waterfront recreational uses, public access, emergency access, public travel and portage or other municipal purposes.

Environmental Areas

- (2) Any portions of a road allowance that contains, abuts, or provides access to significant fish spawning areas, wildlife habitat or other environmentally sensitive features.

Historical or Cultural Features

- (3) Those portions of road allowances where significant historical or cultural features have been identified.

Future waterfront community development

- (4) Shoreline road allowances in areas where waterfront community development is likely to occur.

Public Interest

- (5) Where, in the opinion of Council, reservation of a shore road allowance is necessary in the public interest.

3. Road Allowances which may be sold with Municipal consent

No deprivation of access

- (1) Road allowances may be closed by the municipality and sold to abutting owners only when it has been determined that other landowners will not be deprived of suitable alternative public access.

Easements

- (2) The municipality, when closing and selling a road allowance, has the right to reserve easements where they consider it necessary in the public interest.

Application: Advise Adjacent Owners

- (3) Each person applying for the purchase of a road allowance abutting his/her property, must provide when submitting an application, confirmation that they have advised the abutting landowners of their proposed application to the municipality.

Draft Survey: Copy to Adjacent Owners

- (4) Each abutting owner will be provided with a draft of the proposed survey of the area of the road allowance to be closed and will have the opportunity to comment or make representation to Council.

Shore road allowances above water

- (5) Only that portion of the road allowance that is above water will be closed and sold.

Flooded or Hazard lands

- (6) Lands that are subject to flooding or other hazards may be sold. However, any construction or placement of fill on these lands will be subject to the approval of Minister of Natural Resources and/or the applicable Conservation Authority.

Zoning Regulations

- (7) Road allowances which are closed and sold to the adjacent owners are subject to the municipality's zoning regulations.

Disagreement with adjacent owners

- (8) Where there is a disagreement between an Applicant and an adjacent owner as to the area which is to be the subject matter of the Application, Council may refuse the application and/or provide a condition of sale agreeable for adjacent owners.

4. Lot line projections

In determining the area of the road allowance to be closed, the lot line projections may be drawn in one of three ways:

- i. a straight line projection of the existing boundary, or
- ii. at right angles to the road allowance, or
- iii. in such manner as Council determines is fair and equitable subject to the provisions of section 3(8) above.

5. Surplus Property

Before approving of an Application in principle, Council shall:

- i. determine that the subject road allowance is surplus to the needs of the municipality;
- ii. determine that the road allowance is not one which is to be reserved under section 2 above.

6. Sale Price

Road Allowances will be sold on a square meter basis as per the fees and charges by-law amended from time to time.

7. Application Fee

Application for Road Allowance closings shall be accompanied by an Application fee to offset administrative costs and investigation.

8. Approval in Principle

Council's initial approval by resolution shall be "approval in principle." Final approval by by-law will only take place after the public meeting.

9. **Ministries/Utilities and Conservation Notification**

All Applications for shoreline road allowance closings require notice to be given to the following:

- i. applicable ministries;
- ii. applicable public utilities;
- iii. Public Works Canada;
- iv. applicable conservation authorities.

10. **The Road Closing By-law**

After the public meeting, Council can then give approval to the road closing by-law. If all clearances from ministry and utilities have not been received, the by-law can be given two (2) readings. After these clearances are received, Council can, at a subsequent meeting, give the by-law its third reading, after which a certified copy will be forwarded to their solicitors for processing the legal documentation.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-04

SCHEDULE "B"

CLOSURE AND DISPOSITION OF ORIGINAL SHORELINE/ROAD ALLOWANCES

PROCEDURE

The following are general procedures which will apply to each application for closure of all or part of a Road Allowance as defined in Schedule "A".

1. Application Form

The Clerk shall prepare a road allowance closing application form for distribution to applicants.

2. Procedure for the sale of Original Shoreline/ Road Allowances

Step 1 – Initial Application

An owner wishing to purchase part of a road allowance, shall file an application with the Municipality, which is to include the following:

- (1) Description of the area of the road allowance, giving lot and concession.
- (2) A sketch of the area showing the lots adjacent on each side and names of adjacent owners.
- (3) An application fee described in the fees and charges by-law as amended from time to time, payable to the Municipality to cover the cost of initial administration and investigation.

Step 2 – Council Consideration

The application will be submitted to Council after all required information is received. Council may approve or disapprove of the Application. If Council approves, it does so "in principle" and may include special conditions.

Step 3 – Deposit: After Council's approval in principle

Prior to the commencement of legal procedures, the applicant shall deposit with the municipality the sum of \$3,000.00 to cover anticipated expenses of legal, newspaper publication, land searches, etc. It is not guaranteed that the deposit will fulfill the obligation for legal procedures and a request for top up funds may be necessary.

Step 4 – Municipal Solicitor

The file will then be forwarded to the municipal solicitor, who will take the following action:

- (1) Correspond with the Applicant advising of preliminary procedures, i.e. survey required with special instructions to the surveyor.
- (2) The Applicant is responsible for contacting the surveyor and being directly responsible for the survey account.

Step 5 – Draft survey plan

- (1) The surveyor will send one (1) copy of the draft reference plan to the municipality and five (5) copies to the municipal solicitor.
- (2) The municipal solicitor will then forward copies to the adjacent owners requesting their comments.

Step 6 – Utilities/Ministries/Hydro, etc.

The municipal solicitor will forward copies of the draft survey to Hydro One, Bell Canada, Public Works Canada, and any applicable conservation authority.

Step 7 – Registration of the survey

If there are no objections to the survey by the municipality, the municipal solicitor, adjacent owners, or utilities/ministries, etc., instructions will be given to the surveyor by the municipal solicitor to proceed with registration of the survey as a reference plan.

Step 8 – Public Notice

- (1) After the plan is registered, the municipal solicitor will then prepare a public notice, which the municipality will insert in a newspaper of local circulation and will post it in four areas in the vicinity of the subject lands.
- (2) The notice will provide a date that representations can be made to Council in connection with the proposed by-law.
- (3) Copies of the survey of the lands to be closed and sold will be available at the municipal office.

Step 9 – The by-law

The municipal solicitor will then prepare the by-law and forward it and related information to the municipality for passing.

Step 10 – Registration of by-law

After passage of the by-law, a certified copy of the by-law shall be registered in the Land Registry Office.

Step 11 – Transfer/Deed

The municipal solicitor will prepare a Transfer/Deed and forward this to the municipality for signing by the C.A.O. or other designated signing authority.

Step 12 – Accounting to the Client

- (1) The municipality will then forward to the Applicant, an account of Fees/disbursements incurred in the road closing procedure.
- (2) The municipal solicitor, on receiving confirmation of the payment of all accounts, will forward the Transfer/Deed to the purchaser with the recommendation that they take it to their solicitor for independent advice and his/her approval and registration.

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2025-04

SCHEDULE "C"

CLOSURE AND DISPOSITION OF ORIGINAL SHORELINE/ROAD ALLOWANCES

CALCULATION OF LAND COSTS

1. Method of Calculating Land Cost

Land costs shall be calculated on the following basis:

-square meter basis.

2. The Price

Municipal prices shall be as follows:

-as per the fees and charges by-law as amended.



Corporation of the Municipality of Calvin

Council Resolution

Date: 23 September 2025

Resolution Number: 2025-

Moved By: Councillor Moreton

Seconded By: Councillor

NOW THEREFORE BE IT RESOLVED THAT:

NOW THEREFORE BE IT RESOLVED THAT The Council for the Corporation of the Municipality of Calvin hereby move that remuneration for the mayor and all councillors be frozen at the current 2025 rates effective immediately and until the end of this Council's term.

Result Options.

Recorded Vote:

| <u>Member of Council</u> | <u>In Favour</u> | <u>Opposed</u> |
|--------------------------|--------------------------|--------------------------|
| Mayor Gould | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Grant | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Latimer | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Manson | <input type="checkbox"/> | <input type="checkbox"/> |
| Councillor Moreton | <input type="checkbox"/> | <input type="checkbox"/> |

9

**AGENCIES
BOARDS
COMMITTEES**

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BYLAW NUMBER 2025-42

BEING A BYLAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Preamble

Council for the Corporation of the Municipality of Calvin ("Council") acknowledges that many of the decisions it makes during a meeting of Council, regular, special, or otherwise, are done by resolution. Section 5 (3) requires that Council exercise their powers by Bylaw.

Council further acknowledges that the passing of resolutions are more expedient than adopting Bylaws for each decision.

Decision

Council of the Corporation of the Municipality of Calvin decides it in the best interest of the Corporation to confirm its decisions by way of Confirmatory Bylaw.

Direction

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin directs as follows:

1. The Confirmatory Period of this By-Law shall be for the Regular Council meeting of September 23rd, 2025, excluding Closed Meeting Agendas and Closed Meeting Minutes.
2. All By-Laws passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
3. All resolutions passed by the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
4. All other proceedings, decisions, and directives of the Council of the Corporation of the Municipality of Calvin during the period mentioned in Section 1 are hereby ratified and confirmed.
5. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution 2025- this 23rd Day of September 2025.

MAYOR

CAO

